



AP/IB Exam Fees – Tips for Students Seeking Sponsorships

When asking businesses or members of the community for a sponsorship to help cover your examination costs, please keep the following in mind.

1. Explain your cause. Describe your experience with the Advanced Placement or International Baccalaureate program and highlight why it is so important for you to continue.
2. Be polite and respectful at all times.
3. If in person, dress appropriately.
4. Explain the changes within CMS policy around AP and IB due to the budget.
5. Provide them with a work sample, project, writing sample, or some other piece of work that you are proud of from your participation within AP or IB.
6. Invite them to your school to see an event (sports, drama, art, etc.) or participate with you in a classroom activity.
7. Correspond with them throughout the year, providing information on the opportunities you are taking advantage of in school, academic progress, college aspirations, etc.
8. Write a thank you note. Write multiple thank you notes throughout the school year.
9. At the end of the school year, be sure to let them know about the exams, how you are preparing, and share results.
10. If you have questions as you are going through this process, please contact your school counselor, IB coordinator, or testing coordinator.



Advanced Placement/International Baccalaureate Sponsorship Form

Student Name: _____ High School: _____

Check one of the following: _____ AP _____ IB _____ Both _____ Company: _____

Sponsor Name: _____

Sponsor Contact Information

Address: _____

Phone: _____ Email: _____

Students are responsible for receiving payment from the sponsor and returning it to the school on time. Each check should be made out to the school.