The Board of Education encourages the use of school buildings and grounds by community organizations to the extent permitted by public school laws and regulations. The Board will cooperate with other city and county agencies in fostering such use and encouraging the participation of volunteers to support such programs.

The Board delegates to the Superintendent the responsibility for developing procedures by which community organizations may use school facilities. The procedures established by the Superintendent shall include provisions governing what types of organizations may use CMS facilities without charge and what types of organizations must pay a fee.

In addition, the Superintendent shall establish a fee structure that seeks to maximize the community’s use of CMS facilities while recouping the actual costs to CMS of such use. At a minimum, the fee structure shall take into account: (1) whether an organization requesting use of a CMS facility is a nonprofit or for-profit entity; (2) what, if any, relationship the organization has with CMS; (3) the purpose of the proposed activity; and (4) whether the proposed activity involves CMS students. Such fees shall be set forth in the Fee Schedules included in the regulations accompanying this policy. The Superintendent is directed to periodically review and reauthorize such fees to assure that they are reasonable.

A signed contract shall be required of all community organizations using school facilities.

The Superintendent shall assure that a log of all community use of school facilities is maintained.