

Continuous Learning Calendar Schools: Bruns Academy and W. G. Byers School

Report Card Schedule for 2016-2017

First Quarter Ends Thursday, September 29, 2016	Process to be Completed
Thursday, September 29, 2016	Teachers generate Verification Forms and return Verification Forms
Friday, September 30, 2016	Run Readiness Report, store grades, generate report card file for printing by 5 pm
Friday, October 7, 2016	Report Cards ready for pick up at GPC
Tuesday, October 25, 2016	Send home Report Cards
Second Quarter Ends Tuesday, January 10, 2017	Process to be Completed
Thursday, January 12, 2017	Teachers generate Verification Forms and return Verification Forms
Friday, January 13, 2017	Run Readiness Report, store grades, generate report card file for printing by 5 pm
Thursday, January 19, 2017	Report Cards read for pick up at GPC
Monday, January 30, 2017	Send Home Report Cards
Third Quarter Ends Thursday, March 16, 2017	Process to be Completed
Monday, March 20, 2017	Teachers generate Verification Forms and return Verification Forms
Thursday, March 23, 2017	Run Readiness Report, store grades, generate report card file for printing by 5 pm
Tuesday, March 28, 2017	Report Cards read for pick up at GPC
Monday, April 17, 2017	Send Home Report Cards
Fourth Quarter Ends Friday, June 9, 2017	Process to be Completed
Tuesday, June 6, 2017	Teachers generate Verification Forms and return Verification Forms
Wednesday, June 7, 2017	Run Readiness Report, store grades, generate report card file for printing by 5 pm
Thursday, June 8, 2017	Report Cards read for pick up at GPC
Friday, June 9, 2017	Send Home Report Cards