

CMS Secondary Report Card Schedule for 2020-2021

First quarter ends Friday, October 16, 2020	Process to be completed
Tuesday, October 20, 2020	Teachers complete Q1 grade entry, generate and turn in <i>Verification Forms</i>
Thursday, October 22, 2020	Run <i>Readiness Report</i> , store grades & generate report card file for print by 4pm
Monday, October 26, 2020	Report cards ready for pickup at GPC
Tuesday, October 27, 2020	Send home report cards

Second quarter ends Monday, December 21, 2020	Process to be completed
Friday, December 18, 2020	Last day for teachers to enter assignment grades (Q2)
Tuesday, December 22, 2020	Last day for teachers to enter exam grades (X1). Teachers generate and turn in <i>Verification Forms</i>
Tuesday, December 22, 2020	Run <i>Readiness Report</i> , store grades & generate report card file for print by 4pm
Thursday, January 7, 2021	Report cards ready for pickup at GPC
Friday, January 8, 2021	Send home report cards

Third quarter ends Thursday, March 11, 2021	Process to be completed
Monday, March 15, 2021	Teachers complete Q3 grade entry, generate and turn in <i>Verification Forms</i>
Wednesday, March 17, 2021	Run <i>Readiness Report</i> , store grades & generate report card file for print by 4pm
Friday, March 19, 2021	Report cards ready for pickup at GPC
Monday, March 22, 2021	Send home report cards

Fourth quarter ends Friday, May 28, 2021	Process to be completed
Friday, May 28, 2021	Last day for teachers to enter assignment grades (Q4)
Friday, May 28, 2021	Last day for teachers to enter exam grades (E1). Teachers generate and turn in <i>Verification Forms</i>
Wednesday, June 2, 2021	Run <i>Readiness Report</i> , store grades & generate report card file for print by 4pm
Monday June 7, 2021	Report cards ready for pickup at GPC
Tuesday, June 8, 2021	Send home report cards

CMS Progress Report Schedule for 2020-2021

First Quarter	September 21-22, 2020	Third Quarter	February 8-9, 2021
Second Quarter	November 18-19, 2020	Fourth Quarter	April 26-27, 2021